

Dear Parent,

We are excited to begin planning a new year of religious studies! Attached is the 2019-20 registration form. It is important that families register every year so that we have updated information, this includes emergency numbers, newly diagnosed medical or educational needs, new cell numbers, and email. Please be sure to **print clearly** and to furnish all the information. If anything is missing, the registration will be placed on hold until all the information is made available. Registrations are kept confidential.

❖ **Registrations are due April 19, 2019**

- **Your help is needed! Complete the helping hands form.**
 - Your registration material is needed for our program start-up. Those NEW to Saint Mary Religious Education must register for FACTS online (see information on financial sheet).
 - REGISTER NOW! (Your child needs Religious Education). Financial Assistance is available if necessary.
 - A separate registration is needed for each child – one is provided in the packet, additional copies can be downloaded from Saint Mary website or picked up at the RE office. Only one Financial Record Sheet per family. FACTS registration must be done online IF you are new to RE.
 - First time registrants need to provide a copy of their Baptismal certificate.
 - *Class placement is made on a first come, first served basis. Some grade levels or sessions fill quickly; please return your completed and signed registration as soon as possible. You will receive class placement information by the end of June for Summer Intensive session, August for Fall session. See reverse side of this letter for class session choices.*
- ❖ **Email** In an effort to improve communication, lower costs and paper waste, we are working toward having all communication sent via email. *We will send out postal correspondence only upon request. Please provide an accurate and complete email address.*
- ❖ **Stay Informed!** The Parish bulletin and our website stmarybg.org will keep you up to date with all that is happening. Please take advantage of all our Parish has to offer!
- ❖ **Confirmation Prep Program** -To keep in compliance with the new Archdiocese of Chicago policy, preparation for young people to receive the Sacrament of Confirmation requires two consecutive years beginning in 7th grade. This program is coordinated by St. Mary Youth Minister, Pat Haviland, and **is in addition to** faith formation classes in the Religious Ed Program and St. Mary School. Please register for both Religious Ed classes and Confirmation Prep on RE registration forms. Youth Ministry Catechists and Youth Minister will lead sessions and activities. Pat Haviland. phaviland@stmarybg.org, will contact you regarding a separate Confirmation calendar.
- ❖ **Special Requests** Expanding your child's social network should be part of any educational program. Many factors are considered when setting up the classes. If there are special circumstances regarding class placement for your child, written request must be submitted to the Coordinator of Religious Ed – Teri Toenjes.

We look forward to working with your family. If you have any questions, please contact the Religious Education Office at (847) 537-9423 or religious.education@stmarybg.org.

In Christ,

Teri Toenjes

Coordinator of Religious Education

SHARE THIS INFORMATION WITH FRIENDS AND NEIGHBORS. WE WELCOME THE OPPORTUNITY TO MEET NEW FAMILIES.